# ABC’s Inventory Management System

## Meeting Minutes

**Date of Meeting:** 13th September 2018

**Presented and documented by:** Arik Maharjan

**Time:** 12:30

**Location:** On Campus

**Attendees:** Shirish Maharjan, Arik Maharjan, Hieu Hanh Tran

## Meeting Objective

|  |
| --- |
| * Discuss the progress done with the implementation and finalizing it. * Review the task completed from the Iteration week 8. * Discuss and plan detail for User Acceptance Test, Test Case, Test Scripts and Manuals. * Merging the documents from each branch to the master. * Dividing the task for the next Iteration. |

## Discussion notes and issues

|  |
| --- |
| * The implementation is up to date and ready for demonstrating to the Sponsor. * All the members branches are successfully merged in the master branch. * Testing is almost completed and is ready to show Sponsor. * User Manual is completed and ready to present it to the Sponsor. * Get feedbacks on all the documents and implementation shown to the Sponsor. * The implementation was presented thoroughly during the meeting to show the changes made compared to the last week. |

## Outcomes

|  |
| --- |
| * Task were divided to each member for the next week. * Arik will be preparing the Meeting Minutes and feedbacks and test for Login, Logout. * Matt will be developing Test Case and Test Script for Search Product, Manage Product, Manage Staff and develop User Manuals. * Shirish will be preparing the Test for Accept Product, Generate Report and developing Master Test Plan. * The Iteration Plan generated for next week must be strictly followed in order to complete all assigned task on time. |